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**SURGICAL EDUCATION AND TRAINING IN UROLOGY**  
**2027 INTAKE**  
**GUIDE TO COMPLETING THE ONLINE APPLICATION**

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**1. Application Form**

All applications for the 2027 intake of the SET Program in Urology must be completed via the SET Urology Online Application Form, accessible at <https://setapp.usanz.org.au>.

**2. Login Details**

If you have registered your intention to apply, you will receive an email on **Tuesday 17 February 2026** with instructions to access the SET Urology Online Application Form.

- Log in using the email address you used during registration.
- On your first login, you will be prompted to create a password and verify your identity using your RACS ID and the unique security code in the email.
- If you forget your password, follow the reset instructions on the login page.

**3. Application Timelines**

<b>Applications Open</b>	Wednesday 18 February 2026 at 12.00pm (AEDT)*
<b>Applications Close</b>	Friday 20 March 2026 at 12.00pm (AEDT)*

\* *Australian Eastern Daylight-Saving Time*

The application will take to complete, please begin working on it as early as possible and avoid leaving it until the last minute.

Once the closing time is reached, the system will automatically log you out and you will no longer be able to access or submit your application under any circumstances.

**4. Selection Regulations**

Download, save, or print the [Selection Regulations](#) as you will need to refer to them for almost every section of the application.

**5. Use of Technology**

- The form works best on a **PC or Mac** using a modern browser.
- **DO NOT** use your browser's back/forward buttons. Always use the **Next, Previous, or Contents** buttons.
- For security reasons, each login session will expire after **3 hours**. After that, you will be redirected to the login page.
- Do not leave the form open if you step away from your computer, especially if it goes into sleep mode. Save your progress first by clicking **Next, Previous, or Contents**.
- Log out before closing your browser.

**6. Completing the Application Form**

- The online form acts as your structured CV. Provide only the information requested.
- You may log in multiple times and update sections at any point before submission.
- All information is automatically saved when you click **Next, Previous, or Contents**.
- All information is centrally stored and backed up daily.
- The form has 15 sections, some of which require evidence:

Section	Evidence Required
1. Personal Details	
2. Eligibility Requirements	✓
3. Appointments	
4. Contacts - Supervising Consultants	
5. Contacts - Allied Health Professionals	
6. Clinical Examination	✓
7. Qualifications	✓
8. Professional Development Activities (Medical/Technical)	✓
9. Professional Development Activities (Non-Medical/Non-Technical)	✓
10. Publications	✓
11. Presentations	✓
12. Rural/Regional Origin and Experience	✓
13. Intention to Defer	
14. Training Region Preferences (Australian applicants only)	
15. Final Declaration	

## 7. Requirements for Documentary Evidence

Some sections of the application require you to upload documentary evidence. Please follow these requirements carefully, as evidence that does not meet them will not be accepted or scored:

- Evidence must verify your claims and be issued by a recognised third party (e.g., university, hospital, journal, conference organiser, scientific convenor).
- All required evidence must be uploaded before submission. No additional documents can be provided afterward.
- Claims without acceptable evidence, or where evidence does not meet verification standards, will not receive points.
- Only the specific types of evidence allowed in the Selection Regulations will be accepted.
- Previously accepted evidence from past applications cannot be reused unless it meets the current year's Regulations.
- Most evidence must be retrospective. Prospective evidence is not accepted except where explicitly permitted for Presentations or Publications.
- Where a signature is required, it must be a handwritten signature (physical or scanned). Typed, digital, or email-style signatures are not acceptable.
- Scanned handwritten notes and photos of documents will not be accepted.
- Letters must be dated.
- All evidence must be in English; if not, include a certified translation.
- Upload files as PDFs, each no larger than 2MB.
- If you have multiple documents for one entry, combine them into a single PDF before uploading.

## 8. Help and Assistance

- Most information you need is in the Selection Regulations.
- For technical issues or brief queries, email: [deborahklein@usanz.org.au](mailto:deborahklein@usanz.org.au)
- Use subject line: "SET Urology Helpdesk Enquiry"
- Phone enquiries are not accepted.
- A USANZ staff member will respond as soon as possible, though delays may occur.

## 9. Reviewing And Saving Your Application

You can preview a PDF of your application at any time via **Print Application** on the Contents page.

Before submitting, ensure:

- All information is correct and complete
- All evidence is uploaded correctly

No changes or additional documents can be provided after submission.

## 10. Submitting Your Application

You can submit once:

- All mandatory sections are complete
- All required evidence is uploaded
- You have completed the Final Declaration

Your application **must** be submitted before the deadline.

## 11. Application Fee

The fee for all applicants is **AUD \$1,040 (incl. GST)**.

After applications close on Friday 20 March 2026, you will be emailed an invoice.

- Payment is due **within 24 hours**.
- Payment must be made by **Visa or Mastercard**.
- If payment is not received, your application will not proceed.
- The fee is non-refundable.

## 12. Receipt of Application

You will receive:

- An automatic confirmation after submitting your application
- A second confirmation once your application fee has been received

## 13. Interviews

Interviews for shortlisted applicants will be held on:

- Saturday 13 June 2026
- Locations: Melbourne and Sydney (confirmed upon shortlisting)

## 14. Appointments

It is expected that 15–20 applicants will be appointed to the SET Program in Urology in 2027.