

Clinical Audit

Presentation Evaluation Form

Trainee Name		Reviewer Name	
Section Meeting		Date	

Descriptors

SD	Strongly Disagree
D	Disagree
N	Neither Agree nor Disagree
A	Agree
SA	Strongly Agree

The trainee included/demonstrated:

Introduction	SD	D	N	A	SA
Informative introduction					
Effective outline of presentation					
<i>Comments:</i>					

Content	SD	D	N	A	SA
Appropriate rationale; relevance to practice					
Effective analysis of current practice and improvement opportunities					
Guideline-based structure and methodology					
Conclusions useful to influence practice					
<i>Comments</i>					

Organisation	SD	D	N	A	SA
Logical sequence					
Succinct communication					
<i>Comments:</i>					

Delivery	SD	D	N	A	SA
Appropriate non-verbals: eye contact, body language, animation					
Correct tone, volume, pace					
Clear, articulate, efficient language					
Kept to time					
<i>Comments:</i>					

Visual Aids	SD	D	N	A	SA
Uncluttered, graphic, minimal words, appropriate size					
Slides added to verbal presentation; focused on key messages					
Effective interaction (explanation, pace)					
<i>Comments:</i>					

I confirm that I have evaluated this Clinical Audit presentation and provided feedback to the trainee:

Reviewer Signature	
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